

JULY 19, 2012

The Freedom Area School Board held their Regular Board Meeting on July 19, 2012 in the Middle School Library. President Kathleen Schlegel called the Business meeting to order at 7:00 p.m., E.S.T.

Board Members Present:

Lorraine Rocco
Scott Challis
Bobbie Jo Elmer (Arrived 7:50 pm)
Mary Ann Petcovic
Kathleen Schlegel

Board Members Absent:

Harry Gilarno
Barbara Heyman
Dennis Sharpless
Mike Tibolet

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Tim Dadich, Principal, Senior High School
Darlene Corris, Principal, Middle School
Gary Mortimer, Acting Director, Building & Grounds

Solicitor:

Matt Hoffman, Esq.

Beaver County Times:

N/A

Guests: Student Reporters: Sarah Choflet & Zack Wilson, New Sewickley Twp

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| Minutes | Motion by Petcovic, seconded by Challis, to approve the following minutes:
Agenda Meeting June 14, 2012
Regualr Meeting June 21, 2012 |
| Roll Call Vote | Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas |
| Bills | Motion by Petcovic, seconded Challis, to approve the third check run for payment of bills for June 2012, in the amount of \$95,444.55. Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas |
| Bills | Motion by Petcovic, seconded Challis, to approve the first check run for payment of bills for July 2012, in the amount of \$1,162,325.66. Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas |
| Cafeteria Report | Motion by Challis, seconded by Elmer, to approve the June 2012 Cafeteria Report. Copy of the report is in each Board Member's packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas |
| Capital Improvement | Motion by Petcovic, seconded by Challis, to approve the Capital Improvement check run for July 2012 in the amount of \$4,875. Copy of the report is in each Board Member's packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas |
| Treasurer's Report | Motion by Challis, seconded by Elmer, to approve the June 2012 Treasurer's Report. Copy of the Treasurers' report is in each Board Member's packet and copy attached to the minutes in the minute book. |

	<u>June 2012</u>
Money Market, Huntington Bank	\$ 516,608.60
General Fund, Huntington Bank	\$ 256,130.10
Payroll, Huntington Bank	\$ 1,974.13
PA Treasury Invest	\$ 674,586.45
Premier Savings – Huntington	\$ 4,040,724.12

PSDLAF – Regular Account	\$ 3,090.19
PSDLAF Max - General Fund	\$ 119,439.13
Huntington – Capital Improvement	\$ 28,931.56
Student Activity Account	\$ 45,725.43
Huntington – Bodkin Scholarship	\$ 256,241.47
PA Treasury-Invest Capital Projects	\$ 1,192,027.71
PSDLAF CD - Capital Projects	\$ 2,611,000.00
PSDLAF CD - General Fund	\$ 1,980,000.00
PSDLAF Max – Capital Projects	\$ 1,027,297.93

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

COMMUNICATIONS:

Other:

August 2012 Board Meetings to be held on August 9, 16 and August 23

Use of School Facilities (Schedule According to Policy):

1. Freedom Football Boosters:

- High School Cafeteria, 8/13 thru 8/23, Football Camp
- Lower Parking Lot, 8/31, 9/14, 9/28, 10/19, 10/26, Donation Parking (Home Football Games) to Purchase Lettermen Jackets

2. Freedom Lil' Bulldogs, Football Stadium and Field, 8/8, League Scrimmage

ENCLOSURES:

- A. Final Commonwealth of Pennsylvania Education Budget for Freedom Area School District for 2012-2013 (Finance – Item B.)
- B. BVIU School Board Notes for June 27, 2012 Meeting

SUPERINTENDENT'S REPORT:

Release Time Motion by Challis, seconded by Elmer, to approve release time, According to Policy, for Superintendent to attend Superintendents' Administrative Meetings for 2012-2013 School Year, Location Varies, Cost Mileage.

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Arrow S3 Motion by Challis, seconded by Elmer, to approve contract with Arrow S3 Shared Solutions and Services, Inc. for replacement of telephone system for secondary campus, Cost not to exceed \$59,000- Capital Projects.

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

First Few Weeks Dr. Jeff Fuller Superintendent reported that he has thoroughly enjoyed his first three weeks at Freedom, has toured our buildings, and has had nothing but good experiences so far.

FINANCE:

Employment Agreement Motion by Petcovic, seconded by Challis, to approve a four-year Employment Agreement, August 4, 2012 thru August 3, 2016, for Noriene Plate, Business Manager (Signatures Required).

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Budget 2012/13 Noriene Plate, Business Manager, reviewed the final Commonwealth of Pennsylvania Education budget for the Freedom Area School District for 2012-2013 saying a preliminary budget of \$8,736,041 was submitted in January 2012, the adopted budget from June 2012 was in the amount of \$8,687,813. Change to the District budget includes a reduction of \$48,204.

Tax Exoneration The Board discussed a requested Tax Exoneration for property located at 98 5th Avenue, Freedom (Parcel No. 27-0010136.000-000-1) for Tax Year 2012. The house on the property was torn down in June 2012 and the owner is requesting an exoneration

of taxes for 2012. The property is assessed at \$15,000, possible reduction in taxes is \$600. Following discussion, the Board determined that since the property was on the tax roles January 2012 with the existing structure on it, the assessment for 2012 would remain the same. No action

Note in Minutes:

Beaver County School Health Insurance Consortium Reports for June 2012.

EDUCATION:

Released Time	<p>Motion by Petcovic, seconded by Heyman, to approve released time according to Act 48:</p> <p><u>PROFESSIONAL DEVELOPMENT:</u></p> <p>1. <u>Special Education:</u></p> <p>a. School Based Access Program Training for 2012-2013, August 28, PaTTAN-Pittsburgh, Cost Mileage:</p> <p>i. Gene Feliciani, Special Education Coordinator/School Psychologist</p> <p>ii. Marian Leo, Special Education Secretary</p> <p>2. <u>Other:</u></p> <p>a. Confirm: Comprehensive Planning Process Training, July 17, BVIU, Cost Mileage:</p> <p>i. Jeffrey A. Fuller, Superintendent</p> <p>ii. Matt Scala, Technology Director</p> <p>b. Amy DeChellis, Big Knob Elementary Kindergarten Teacher, Early Childhood Conference, August 7 – August 9, BVIU, Cost \$140 Registration fee plus Mileage</p>
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Resignation	<p>Motion by Petcovic, seconded by Challis, to accept the following resignations:</p> <p>➤ Kristin McCune, High School Math Teacher, effective August 10, 2012.</p> <p>➤ David Hartman, High School English/Communications Teacher, effective August 20, 2012</p>
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
LOA	Motion by Petcovic, seconded by Challis, to approve FMLA child rearing leave for Rebecca Russell, High School English Teacher, effective August 22, 2012 thru November 14, 2012 .
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
LOA	Motion by Petcovic, seconded by Challis, to approve child-rearing leave for Sarah Rusnak, Elementary Art Teacher, for 2012-2013 School Year.
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Substitute Teacher	Motion by Petcovic, seconded by Challis, to approve GraceMary Solimando as day-to-day substitute teacher (Clearances on File).
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Resignation	Motion by Petcovic, seconded by Challis, to accept the resignation from Tion Piehler as Long-Term Substitute K-8 Gifted Coordinator.
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
P-T Aide	Motion by Petcovic, seconded by Challis, to approve Tion Piehler as part-time Mastery Learning Aide based on a 5 Hour and 45-minute workday, daily rate of \$59 (Clearances on File).
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Mentors	<p>Motion by Petcovic, seconded by Challis, to approve the following Mentors for the 2012-2013 School Year, salary according to contract:</p> <p>1. Maria Porter for Katherine Gigl, High School Social Studies Teacher</p>

2. Frank Hernandez for Kelly McNees, High School Social Studies Teacher
3. Shanda Wyatt for Noah Stachelek, Middle School Special Education Teacher
4. Jennifer VanDeCar for Lauren Sieger, Big Knob Elementary Special Education Teacher
5. Tricia Schink for Conway Elementary Long-Term Special Education Substitute Teacher

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Agreement Motion by Petcovic, seconded by Challis, to approve five year Affiliation Agreement (2012-2017) for Student Teaching with:

1. California University of Pennsylvania
2. Slippery Rock University

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Agreement Motion by Petcovic, seconded by Challis, to approve Agreement with Interim Healthcare Services, Inc. for Skilled Nursing for the period of August 2012 thru August 2013 for one (1) Special Education Student, Cost \$42 per hour as needed (Signatures Required).

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Lifesteps Motion by Petcovic, seconded by Challis, to approve Agreement with Lifesteps for Developmental Program for the period of September 4, 2012 thru June 7, 2013, for one (1) Student - Cost \$5,400

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

High School Schedule Tim Dadich, High School Principal, discussed adjustments to the High School Daily Schedule saying that he is recommending the changes due to the down time between classes. Five minutes will be allotted for class changes. In addition, an Academic Assistance 30 minute period will be added at the end of the day for students to have access to all of their teachers for the support of the school curriculum. The program provides a time for teachers to identify and work with students with documented learning differences to assist them in reaching their highest potential within the rigorous academic environment at Freedom High School.

Class detentions will occur on Saturdays and will be monitored by Principal Dadich, accommodations will be made for transportation.

The RISE Program will be provided to any student who displays habitually negative behavior that goes against our expectations for student conduct. Those students will be recommended to the RISE program. Teachers recommending a student for the program must have already made contact with the student's parents or legal guardian, as well a demonstration that he/she has made use of multiple strategies to work with the student to rectify the undesired behaviors. The program is being implemented to ensure that students feel safe and are getting an education. The RISE program requires immediate action from teachers.

Parents will be advised through the student handbook and the District Website of the programs being implemented.

The Middle school will implement a similar program titled "Restoring Individual Student Success". **Copies of both programs are attached to the minutes in the minute book.**

OPERATIONS:

P-T Secretary Motion by Challis, seconded by Petcovic, to approve transfer of Anna Maria Folmar, currently Middle School part-time Attendance Secretary, to High School as Part-Time Attendance Secretary effective August 20, 2012.

Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas

Maintenance Sub	Motion by Challis, seconded by Petcovic, to approve Craig Zeigler as substitute Maintenance Employee (Clearances on File).
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Gas Line	Dr. Fuller, Superintendent, discussed the Gas Line/House Replacement saying the gas company is doing some work on the line that runs up School Street. We are taking steps in working with the Gas Company and New Sewickley Township to find a solution to the icing problems that occur each winter. Hopefully, we will be able to come up with something that will work! Gary Mortimer, Acting Facilities Director, and Dr. Fuller will provide more information at the August Meeting.
Monthly Report	<p>Gary Mortimer, Acting Buildings & Grounds Director, provided the following monthly report:</p> <p>Big Knob: Cleaning of school completed; Mulch for back playground delivered (future install); Working on new DEP permit for Sewer Plant operation</p> <p>Conway: New Door closure installed on main door; Relocation of room items and teachers to other schools</p> <p>High School: Installation of new camera on roof of high school completed; Gym doors repaired due vandalism; Cleaning of school at 90 percent (band room to be cleaned after band camp per request); Relocation of teachers to be confirmed by August 10th to be scheduled; Drywall Repair and painting completed on the Science Wing.</p> <p>Middle School: Gas line work being completed for new meter set; Protective coverings on chair and tables legs installed; Three Ash Trees removed and dirt with grass seed plant; Installed a Tri-axle load of top soil around playground and seeded; PMF trailer has been pressure washed and prepped for painting.</p> <p>General work: Copy paper has been picked up and delivered to all 4 schools (total 15 1/2 Pallets); Drywall repair and painting continues; General repairs (lighting, furniture, and equipment repair, etc.)</p>

EXTRA-CURRICULAR:


Resignation	<p>Motion by Challis, seconded by Rocco, to accept the resignation from David Hartman as:</p> <ol style="list-style-type: none"> 1. High School Newspaper Sponsor 2. High School Yearbook Sponsor
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Resignation	Motion by Challis, seconded by Rocco, to accept the resignation from Kristin McCune as High School National Honor Society Co-Sponsor.
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Coaches	<p>Motion by Challis, seconded by Rocco, to approve the following Coaches:</p> <ol style="list-style-type: none"> 1. Ed Shephard as Girls' Varsity Basketball Assistant Coach, Salary \$2,050 (Clearances on File) 2. Rick Sharpless as Middle School Soccer Assistant Coach, Salary \$825 (Clearances on File) 3. Pat Bolam as Volunteer Golf Coach (Pending Receipt of Clearances) 3. Karen Kaczmerek as Volunteer Girls' Volleyball Assistant Coach (Pending Receipt of Clearances)
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Resignation	Motion by Challis, seconded by Rocco, to accept the resignation from Lisa Kronstain as Middle School Girls' Soccer Head Coach.
Roll Call Vote	Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
Agreement	Motion by Challis, seconded by Rocco, to approve request from Quigley Catholic High School for a Cooperative Agreement for Boys' and Girls' Track and Field;

Cooperative Agreement has been discussed with WPIAL, Boys' Teams would remain Class AA Teams (Administrative Report)

- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Field Trip Motion by Challis, seconded by Rocco, to approve field trip request from Frank Hernandez, Head Football Coach, plus 30 to 35 students, to attend Hall of Fame Competition in Canton, Ohio, Tuesday, July 24 – No Cost to District.
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Monthly AD Report The following Athletic Director Monthly Report was given by John Rosa, AD:
- 1) Concussion Management
 - a) In the process of scheduling all teams for Baseline Tests
 - b) Coaches have begun online course training as required by law
 - 2) Sudden Cardiac Arrest Act is coming in to play as well, coaches may be required some type of training as well when this becomes new law – I will update Board as information comes to me
 - 3) I also recommended that all coaches also consider viewing a free online course offer to keep athletes safe from heat related injuries during practices and workouts
 - 4) Cooperative Sponsorship with Quigley in Boys & Girls Track & Field – both programs will stay in Class AA. The goal will be to have all paperwork ready for Board to review in August.
 - 5) Girls Basketball won the championship in their summer league. Congratulations to Coach Kaercher, Coach Mesing, and the team.
 - 6) Fall sports officially begin on August 13

MEET AND DISCUSS:

- Personnel Matters Executive Session
- Executive session Motion by Rocco, seconded by Challis, for the Board to go into executive session at 7:15 PM to discuss the following:
- Personnel Matters (Meet & Discuss #A)
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Adjourn Executive Session Motion by Rocco, seconded by Challis, to adjourn executive session at 9:15 pm EST.
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Special Education Motion by Challis, seconded by Petcovic, to approve Gene Feliciani as Coordinator of Special Education, LEA Representative on an Interim basis. Stipend of \$100 per month while serving in this role.
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Work Time Increase Motion by Challis, seconded by Petcovic, to increase Marian Leo's work day by one hour each day.
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Data Room Motion by Challis, seconded by Petcovic, to authorize preparation of bid documents to move the Middle School data room to the guidance area and install an air conditioner unit. Estimated cost \$30,000. Money would come from the Capital Reserve Fund
- Roll Call Vote Yea Votes – Rocco, Challis, Petcovic, Elmer, and Schlegel. Motion carried – 5 Yeas
- Adjourn Motion by Challis, seconded by Petcovic, to adjourn. All members voting Yea. – 5 Yeas. Adjourned at 9:16 p.m., E.S.T.


Lorraine Rocco, Board Secretary