

College Applications

Students should visit the schools that they are going to apply to. Many schools announce “open house days” or “application days” in the early fall. Virtual tours can be convenient but being on campus works best! Contact the admission office of the school’s you are interested in to determine the best time to visit. There are a variety of ways to apply to post-secondary schools, so please pay attention to all instructions.

Ms. Kaplin is responsible for completing all college applications. Please use her email when applying to post-secondary schools. rkaplin@freedomarea.org

Obtaining Applications:

- ✚ Visit the college’s or career school’s web site. Many websites will allow you to apply online. If an online application is not available, many schools have a printable version of their application. Some colleges waive the application fee if you apply online!
- ✚ Visit the school and complete the application in the admissions office. Some schools will waive the admission fee if you visit them and complete the application onsite! If you remember, take a copy of your high school permanent transcript with you.
- ✚ In the fall, college representatives visit Freedom during the school day, usually PLT or during lunches. If the meeting is during the PLT time, students can pick up a pass from Mrs. Alyssa Young in the Guidance Office to visit with the representative. Applications would be available at these times, and the representative may complete the application with the student. A fall college visit schedule is posted on this website.
- ✚ **Please Note:** More and More post-secondary schools want you to apply online!

Student’s Permanent Transcript:

- ✚ A transcript is a copy of a student’s courses and grades (grades 9 – 12), GPA and Class Rank, school activities, PSSA scores and SAT scores.
- ✚ Transcripts are available in the main office from Mrs. Alyssa Young, guidance secretary.
- ✚ A copy of your transcript needs to be mailed to each school you have applied to if that school asks for a copy of the transcript.
- ✚ There is no cost for transcripts.
- ✚ There is a clipboard in the Guidance Office where students can sign up for a Transcript to be sent to a post-secondary school.
- ✚ If you apply to your school online, don’t forget to ask Mrs. Alyssa Young to send your transcript if that school has specifically asked for the Guidance Office to mail in the Transcript.

Letters of Recommendation:

- ✚ Carefully read applications to determine if letters of recommendation are needed.
- ✚ Ask teachers, principals, counselors, club sponsors, coaches etc. two weeks prior to application deadline.
- ✚ If not directed otherwise, letters of recommendation should be forwarded to Mrs. Alyssa Young to be mailed along with your permanent transcript.

College Essay:

- ✚ Not required on all applications
- ✚ Essay writing guides are available in the guidance office
- ✚ See your English teacher also for help or proofreading.

Mailing Applications:

- ✚ If you are completing a paper application for college, the best mailing option is to gather all the requested items and give them to Mrs. Alyssa Young in the main office to be mailed along with your permanent transcripts. This will help to assure that your application has arrived as one package.
- ✚ If you complete your application online, please bring any other requested items (such as fees, counselor forms, letters of recommendation, etc. to Mrs. Alyssa to mail along with your permanent transcript.
- ✚ If you prefer to mail all of your application information yourself, don't forget to ask Mrs. Alyssa Young for an official high school transcript in a sealed envelope.

Applying on the Internet:

- ✚ Be sure to read all directions thoroughly.
- ✚ Notify Mrs. Alyssa Young that you have applied on the internet. You must request that your transcripts be sent to the school you applied to.
- ✚ Again, many schools will waive the application fee if you apply online.