

Dear Parent/Guardian,

_____ is currently taking the following courses via Freedom Cyber School for the 2020-2021 school year.

<u>Full-Year Courses/New Courses</u>	<u>Credit Recovery Courses</u>

The Freedom Area School District uses Edgenuity as their provider for Cyber School education. Edgenuity is accessible **twenty-four hours a day, seven days a week**. A student can log on at home at any time because the program is web based and can be accessed anywhere there is Internet available. Education is important to our district and your child will have Freedom teachers grading each course they have been given. 100% is given for the completion of an assignment, the teachers then go in and grade the students' work. In order to know what teacher your child has, simply look at the course name. The Freedom teacher's last name has been included in the course name. Students can email their teachers through Edgenuity at any time. Below is a brief description on how our courses work.

Full-Year Courses/New Courses:

- Students will be given only one nine weeks at a time.
- Grades will be submitted at the end of each 9 weeks grading period.
 - End of 1st 9 weeks – October 30, 2020
 - End of 2nd 9 weeks – January 19, 2021
 - End of 3rd 9 weeks – March 23, 2021
 - End of 4th 9 weeks – May 27, 2021 - **CYBER STUDENTS ONLY**
 - End of 4th 9 weeks **SENIOR CYBER STUDENTS ONLY – May 20, 2021**
- Any incomplete work not finished for the 9 weeks will be counted as a zero in the system.
 - When looking at a student's progress report, you must look at the relative grade.
 - The **relative grade** will count zeros for all unfinished assignments.
 - The **relative grade** will be recorded on a student's report card.
- The next nine weeks will be added once the previous nine weeks grading period has expired.

Full-Year Courses/New Courses - Quarterly Exams (High School ONLY):

- Students must 100% complete the entire nine weeks to be able to complete the quarterly exam at the end of the coursework each nine weeks.
- Failure to complete the entire nine weeks will result in a 0% on the quarterly exam for that nine weeks grading period.

Finishing ALL assignments is the key component to the student receiving a passing grade for the course.

Credit Recovery Courses:

- Students only receive **one credit recovery course at a time**. Once one course is complete, the next credit recovery course is added.
- Credit recovery courses have a prescriptive test at the beginning of each 9 weeks.
 - They may skip activities on the course structure if they already know the content.
 - The more a student knows, the less work they will have to do in the course.
- Grades for credit recovery courses are on a pass/fail basis. Students are given all four 9 weeks all at one time. The four 9 weeks of the credit recovery course are averaged to determine a pass/fail. According to the district grading scale, 60% and above is passing. The passing grade will be recorded at the end of the school year with the Guidance Office.
- All courses that are credit recovery have the identification of CR at the end of the course name in Edgenuity.
- Once a credit recovery is started, it **MUST** be completed within the school year.

Notes:

- Each cyber student is required in Full-Year/New Courses and Credit Recovery Courses to take notes on each nine weeks.
- Note grades will be recorded by Mrs. Anderson at the end of each nine weeks.
- If a student takes notes directly on Edgenuity, Mrs. Anderson can access the notes at any time.
- Students who choose to take notes in a notebook are responsible for showing Mrs. Anderson their notes by the end of the nine weeks. Notes can be dropped off in the Cyber Center at anytime before the end of each nine weeks.

Attendance:

Regular attendance is necessary to ensure the students best performance in school and is also required by state law. Each student's attendance record at school is very important.

Students in Freedom's Cyber School should expect to spend approximately 3 hours working online per course each week. At **minimum**, students are required to spend **40 minutes per school day on each cyber class** or 2.5 hours per week on each course in which they are enrolled. Instances of truancy (habitual non-attendance at school) will be handled according to Freedom Area School District Policy. The school week for cyber students runs from Sunday to midnight on Saturday.

Use the following chart below to determine the minimum number of hours per week required by Freedom Cyber School:

# of class via Cyber	Hours per week required
1 cyber class	2.5 hours per week
2 cyber classes	5 hours per week
3 cyber classes	7.5 hours per week
4 cyber classes	10 hours per week
5 cyber classes	12.5 hours per week
6 cyber classes	15 hours per week
7 cyber classes	17.5 hours per week
8 cyber classes	20 hours per week

If a student is behind in their class, additional time is required to get caught up with their school work.

Academic Eligibility Requirements:

The Freedom Area School District requires that any student who participates in athletics, band, or any extra-curricular activity meet high academic standards in order to participate. Because of our belief that academics must come first for all students, we require stricter eligibility requirements than the P.I.A.A. mandates. Student grades will be pulled every Friday and will serve as each student's eligibility report for the upcoming week (Monday through Sunday). **ANY STUDENT WHO IS FAILING TWO OR MORE CORE CONTENT CLASSES (ENGLISH, SOCIAL STUDIES, SCIENCE, MATH) OR FAILING THREE TOTAL CLASSES WILL BE INELIGIBLE FOR ALL ATHLETIC, BAND, AND EXTRA-CURRICULAR ACTIVITIES FOR 7 DAYS.** While students are ineligible, they are NOT permitted to play/perform with their athletic team, band, or extra-curricular group **or attend any school field trips.** Students that are ineligible will be permitted to practice and we will continue to monitor their progress in hopes that they become eligible. Student eligibility for the first two weeks of every nine weeks will be based on the previous nine week's final grade rather than weekly grades. The same eligibility requirements will be required during report card checks as are required for students to be eligible at the start of every new week.

Important Note: Athletic, band, and/or extra-curricular eligibility for the first 15 days of every school year will be determined on a student's final nine weeks grades and the student's previous semester attendance. For instance, if a student fails two or more Core Content classes or three total classes for the 4th nine weeks that student will be ineligible for the first 15 days of the new school year. If a student falls under this category he/she is eligible to take summer school classes to pull their grades up before school begins and therefore gain eligibility. Please contact the guidance office for information regarding this option.

Please see Freedom Parent/Student Handbook for a more detailed explanation.

Parent Contact Information:

I have the following email and contact numbers listed for the Cyber Center to contact you during the school year. If your information has changed or changes during the school year, please contact us via email.

Parent Email: _____

Phone Number: _____

An email is sent each day to the email we have listed above. The email shows you the progress for your child and their current grade. Remember that the **relative grade** is the grade that will be submitted for report cards for those students taking a full-year/new course. The student's progress and updated grades will be sent each day in an email at your contact information listed above.

I look forward to working with each student on their cyber education. If at any time, you have questions or concerns, please feel free to contact me at courtneyanderson@freedomarea.org.

Thank you so much for your support with your child's cyber education.

Sincerely,

Courtney A. Anderson
Freedom School District Cyber Coordinator
courtneyanderson@freedomarea.org
(724) 775-7400

Cyber Student Information

Edgenuity website: learn.edgenuity.com/student

Student Username: _____

Student Password: _____