

# FREEDOM AREA ELEMENTARY SCHOOL—FIELD TRIP ELIGIBILITY GUIDELINES

Guidelines were established a few years ago to make the process for selecting field trip chaperones clear to all. Many of these requirements were put into place for the protection of our children, which is the utmost importance to both the PTA and the school. Please note the following and thank you in advance for your participation and cooperation in making this fair for all families! Meeting all requirements does not guarantee selection to be a chaperone.

*\*Changes may be made as needed per the school district and/or Pennsylvania\**

## Guidelines for Eligibility

- **You must be an active PTA member.**

(Membership forms can be obtained from the school office).

- **Clearances must be on file at the school.**

PA Child Abuse Clearance – [www.compass.state.pa.us/cwis/public/home](http://www.compass.state.pa.us/cwis/public/home)

PA Criminal History Clearance – [www.epatch.state.pa.us](http://www.epatch.state.pa.us)

FBI Fingerprint Clearance – [www.pa.cogentid.com](http://www.pa.cogentid.com)

*It is required, both by the PTA and the Freedom Area School District, for a parent volunteer to have clearances for all fieldtrips.*

- **You must volunteer to help with some type of PTA committee or activity (minimum of 1 hour).** This does not mean you have to chair a committee. It simply means your involvement is needed in the school. The committee chair will have a sign in sheet for all activities to keep track of the volunteers. Other volunteer ideas include but are not limited to cutting or copying for teachers.
- **The PTA needs to see your smiling face at at least one general meeting.** Our school needs your support. We want you to be informed of what we are doing for all of the children in our school. With fresh faces, we get new and fresh ideas!! Attendance is recorded with sign in sheets.
- **The eligible parent(s), if selected for the field trip, must be willing to pay any admission fee.**
- **If you have more than one child in the school, you may be eligible to go on ONE field trip.\*\***

Example: One child is in 1<sup>st</sup> grade and he/she is going to the zoo and the other child is in 3<sup>rd</sup> grade and he/she is going to the science center, you can sign up for both field trips, but you may only be chosen for one of the field trips, if all other requirements are met. (There may be an exception made if there are no other candidates that have met the requirements.)

